

# Edinburgh Integration Joint Board Innovation Fund

## Prospectus

2020-22



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# Introduction

## What are the Grants for?

A separate Innovation Fund was agreed during the Health and Social Care Grants Review in 2018. The purpose of the Innovation Fund is to encourage creative and innovative ideas in tackling and progressing the priorities of the Edinburgh Integration Joint Board (EIJB). The fund is looking to identify and develop new models of service delivery which may help to reduce pressures in the Health and Social Care System for adult services<sup>1</sup>. The fund will be used to test and learn from new approaches and to promote collaboration across the third sector.

The priorities of this new Innovation Fund align to the new EIJB Strategic Plan 2019-22 and will focus primarily on prevention, early intervention and tackling inequalities.

## Preventing Poor Health and Wellbeing Outcomes

We aim to prevent poor outcomes by supporting and encouraging people to:

- achieve their full potential, stay resilient and take more responsibility for their own health and wellbeing
- make choices that increase their chances of staying healthy for as long as possible
- utilise recovery and self-management approaches if they do experience ill health.

## Tackling Health Inequalities

By both supporting those whose health is at greatest risk from inequality and by tackling the root causes of health inequalities, we aim to:

- support individuals to maximise their capabilities and have control over their lives
- create healthy and sustainable communities that can resist the effects of inequality on health and wellbeing
- ensure that core Health and Social Care services are delivered in a way that reduces and does not worsen health inequality, and
- recognise that some sections of the population need targeted support in order to address the causes and effects of inequalities.

## Your Application

In your application you will be asked to demonstrate how your innovative idea will help to resolve a problem which either service users, your local community or the city is experiencing. Your idea or solution must demonstrate how it will develop or further progress a social model of health and wellbeing. It must also demonstrate how it will link with the priorities of the EIJB and relate to one or more of the four key elements which currently directs the work of the EIJB.

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<sup>1</sup> The Health and Social Care Partnership as a general rule provides services for those of 16 and over however, this is

not rigid and can depend on the service provided. In some cases, the services provided by the Health and Social Care Partnership may be for 18 years and over.

# Key Information



## Who can apply?

To apply for a grant, your organisation must be constituted and not-for-profit. 'Constituted' means that your organisation must either be a registered charity or company or it must have a constitution, statement of aims or memorandum and articles, which must be supplied on request. If you are applying as a Consortium, we would prefer the lead organisation to be from the third sector.

## Grant Amounts

The Innovation fund has a total of £300,000 to be allocated over a two-year period. Applicants are encouraged to apply for a grant which will cover the cost of the innovative proposal. There is no maximum or minimum amount of grant you are allowed to request. However, it is our intention to fund a number of innovative proposals across the city with this funding.

## Grant Lengths

Your organisation could apply for a grant which covers any period between a few months up to two years. The length of grant you are applying for must be specified on the Stage 1 Application Form. The grant cycle runs from April 2020 to March 2022. All grants must come to an end by 31 March 2022.

## Multiple Applications

Organisations can only submit one application per individual organisation. Similarly, only 1 application will be accepted from a consortium group. Therefore, you could apply once as an individual organisation and once as a consortium member but not for the same proposal or idea. However, we are looking for innovation and it is expected that the most innovative and well considered applications will be successful.

## Timescale

The Innovation Fund is open for applications from Monday 28 October 2019 until Noon on Friday 6 December 2019. There will be two stages to the application process. The first stage involves submitting a short application detailing your innovative idea or proposal. The outcome of this stage will be made available by 20 December 2019. The second stage requires a submission which provides further information about the delivery plan for your proposal. You will be asked to attend a funding panel discussion about your proposal in January 2020 where you will present your idea. The outcome of the Stage 2 process will be made available by 28 February 2020.

# Key Dates



## Applications

28 Oct 2019

Stage 1 Applications open

6 Dec 2019

Stage 1 Application Close

## Assessment

9 Dec 2019

Assessment process begins

18 Dec 2019

Assessment process complete

20 Dec 2019

**Applicants notified of outcome of Stage 1 applications**

23 January 2020

**Stage 2 Submission**

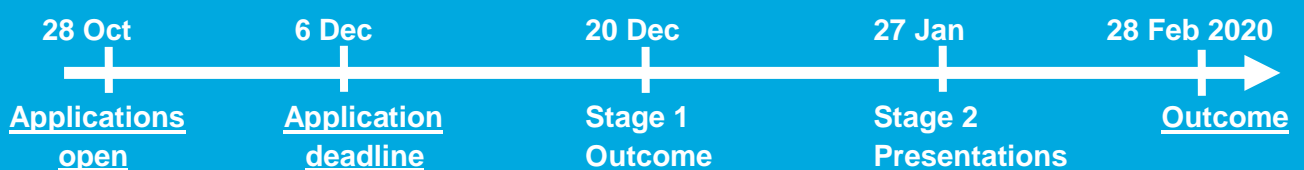
27 January 2020

**Stage 2 Presentations commence**

## Outcome

28 February 2020

Stage 2 Applicants notified of outcome



# Assessment

## Prevention, Early Intervention and Tackling Inequalities



The Edinburgh Offer



Three Conversations Approach



Home First



Transformation

## General Guidance

Your innovative proposal must demonstrate how it will link with one or more of the four key elements identified in the EIJB Strategic Plan 2019-22 (please see P7 for further details).

Part B of the Stage 1 application form requires applicants to provide detailed written responses to five questions, B1a to B1e. Applications will receive a numerical mark for their responses in Part B.

The extent to which your application demonstrates innovation and shows clear links to EIJB priorities and key elements will heavily influence the outcome of your application.

## Finances

All applicants who are successful at Stage 1 will be asked to provide a fully costed proposal and a copy of their most recent accounts as a part of their Stage 2 submission.

## Question Weightings

It is important for all applicants to note that not all questions in Part B of the Stage 1 application form carry the same weight in the assessment process. Some questions are worth three times as many marks as others.

A summary of how each question will be assessed is shown in the chart below. Your responses to Part B should not exceed 2 sides of A4, using **Ariel pt 12**.

Question	Marks
B1 a: Proposal problem /issue	30
B1 b: Impact of problem on service	20
B1 c: Innovative solution	30
B1 d: Description of success	10
B1 e: Description of spend	10
<b>Total</b>	<b>100</b>

**Applicants submitting more than 2 pages for Part B will not be considered for funding.**

## The Strategic Priorities

The following strategic priorities shape the thinking of the EIJB and guide decision making in an increasingly challenging strategic environment. There are six strategic priorities:

### ➤ **Prevention and Early Intervention**

There is a need to encourage healthier lifestyles through public health and information initiatives and to improve our conversations with those at risk, in crisis and with their families as part of the Three Conversations approach and seek to create the conditions in the community where individuals take a responsible approach to lifestyle and are supported to remain as healthy and independent in a home setting for as long as possible.

### ➤ **Tackling inequalities** Health inequalities represent thousands of unnecessary premature deaths every year in Scotland. By focusing on inequalities within the transformation programme we can begin to systemically address health inequalities at a structural, locality, community and individual level. Guided by the Scottish Government's Public Health priorities, we will seek to develop policies along with our partners, that support upstream engagement and intervention.

### ➤ **Person-centred Care** Recent evidence supports the view that people wish to maintain their independence and remain at home, and in their communities, for as long as possible. To achieve this, we will seek to create capacity in the community so that people can receive the care they need in the place they

call home, which may be their own tenancy, supported accommodation or care home. This includes tailoring support to individual need through good conversations.

### ➤ **Managing our resources effectively**

It is important to ensure all resources are managed efficiently throughout the structure. A culture of prudent budgetary control, active monitoring and management of contracts, and continuous improvement, is essential to ensure public money is spent in the most cost-effective way. In the current environment, we must identify those areas of high cost inefficiency and take sensible remedial action, to ensure resources and capacity are put to best use.

### ➤ **Making best use of capacity across the system**

It is important to ensure that capacity within the structure is utilised in a balanced and progressive way. The infrastructure should be cognisant of third and independent sector provision. Through the transformation programme we will seek to rationalise and align where it makes sense to do so, through engagement and co-production with our partners and stakeholders.

### ➤ **Right care, right place, right time**

Working towards the provision of care tailored to the individual through addressing early intervention, improving individual outcomes through the Three Conversations approach and embracing the principle of Home First will enable people to be supported to live as independently as possible.





## The Four Key Elements

Your innovative proposal must demonstrate how it will link with one or more of the four key elements identified in the EIJB Strategic Plan 2019-22.

- **The Edinburgh (Health and Social Care) Offer** aims to reflect a modern pact between providers and citizens to prevent crisis and support people to manage their health and personal independence at home. We aim to work in collaboration with health and social care agencies and other partners within our communities, such as community groups, the third and independent sectors, faith-based organisations and others, to build genuine support networks within communities.
- **The Three Conversations Approach** Three conversations will help us to have a more dynamic and flexible approach to helping people. The approach moves away from the idea that the task is to process people and presume the need for formal services. It provides three clear ways of interacting with people that focus on what matters to them. It recognises the power of connecting people to the strengths and assets of community networks, and the necessity to work dynamically with people in crisis.
- **Home First** The principle of Home First, an approach supported by the Scottish Government, aims to shift the balance of care from acute hospital services to home or a homely setting within the community. Home First promotes rehabilitation and recovery through a risk enabled, multi-disciplinary approach and improves outcomes for those citizens who are able to return home and generates more capacity in acute hospitals to care for those who have acute needs that cannot be met elsewhere
- **Transformation** To progress EIJB ambitions for Edinburgh, a programmed approach to service redesign and transformation will be implemented.



# How to Apply

## The Application Form

Applicants should complete the Stage 1 application form. The form should be completed digitally in Microsoft Word. The form should then be digitally signed by an authorised signatory for your organisation and submitted to us, by e-mail, as a Word document.

Applications should be submitted by **Noon on 6 December 2019** to:

[H&SCGrants@edinburgh.gov.uk](mailto:H&SCGrants@edinburgh.gov.uk)

We understand that some applicants will not be able to complete and/or submit the form digitally. If you require a paper copy of the application form or of this document, please contact us on 0131 469 3877. This telephone number should only be used to request paper copies, not for queries.

## Digital Preference

The Partnership is committed to ensuring that the application process is accessible for all applicants and that no applicant organisation is disadvantaged by a lack of digital capabilities.

However, the Partnership respectfully requests that paper documents and postal application services are only requested by organisations that are unable to apply digitally so that we can keep the cost and environmental impact of the application process to a minimum.



# FAQs

## The Grants

### **Are there maximum and minimum grants?**

No. Applicants are encouraged to apply for a grant which will cover the cost of your innovative proposals. The budget which has been allocated for the EIJB Innovation Fund is £300,000 over two years. It is our intention to fund a number of innovative proposals across the city with this funding.

### **Can one applicant apply for multiple grants?**

No. Only one application will be accepted from an individual organisation. Similarly, only 1 application will be accepted from a consortium group. You can apply once as an individual organisation and once as a consortium member but not for the same proposal or innovative idea.

### **Do you fund core costs?**

No. Your proposal should require innovation which is above and beyond the usual activities of your organisation and therefore, there should be no requirement to fund core costs. At Stage 2 in the application process, we will ask for a costed proposal which will cover your proposal for the duration of the grant.

### **Is there a lower age limit for this fund?**

The EIJB as a general rule provides services for those of 16 years and over however, this is not rigid and can depend on the service provided. In some cases, the services provided may be for 18 years and over.

## The Application Process

### **What does 'fully costed' mean?**

At Stage 2 of this application process, you will be asked to provide us with an explanation of the costs that are associated with delivering your proposal. The amount of money you apply for must be based on these costs. You will be asked to produce a 'costing' showing the costs to your organisation and how these make up the amount of money that you are applying for.

### **Can any supporting documents be appended to the application form?**

No, we will only consider the contents of the application form and any other documents that we have requested e.g. your accounts when assessing your application.

### **Will the application process be the same for all organisations, regardless of size?**

Yes, the application process is the same for all applicants. There are two stages to this application process. The first stage requires completing a short application form which will be assessed by a funding panel. If you are successful at Stage 1, you will proceed to Stage 2. This stage requires submitting a delivery plan and giving a presentation or 'pitch' to a funding panel who will discuss in more depth your proposal with you.



## The Assessment Process

### **How important is collaboration and partnership working?**

Displaying collaboration and partnership working in your application is strongly recommended. Explaining how you plan to work more collaboratively in the future will also help your application.

### **Who will assess applications and what training will be provided to them?**

The assessors will be experienced individuals who have worked with or have worked in Edinburgh's third sector, NHS Lothian, the City Council and the Health and Social Care Partnership. Each member of the funding panel is a member of the EIJB Grant Review Steering Group and have undergone training to ensure consistency in the assessment process.

### **Will there be an appeal process?**

No. There will be no appeal process.

## Further Information

### Contact Us

For queries relating to this grants programme, you can e-mail us at:

[H&SCGrantsQueries@edinburgh.gov.uk](mailto:H&SCGrantsQueries@edinburgh.gov.uk)

For paper copies of documents relating to this grants programme, please telephone:

0131 469 3877

Our postal address is:

Health and Social Care Grants,  
Business Centre 1.8,  
Waverley Court,  
4 East Market Street,  
Edinburgh.  
EH8 8BG

### Strategic Documents

Copies of the EHSCP Strategic Plan 2019-22 can be found at:

<https://democracy.edinburgh.gov.uk/ieListDocuments.aspx?CId=160&MId=362&Ver=4>

### Conditions of Grant

All grants awarded via the Innovation Fund are subject to the Council Conditions of Grant, which can be found at:

<http://www.edinburgh.gov.uk/downloads/file/12030/council-standard-conditions-of-grant>

**Health and Social Care Grants,**  
Business Centre 1.8,  
Waverley Court,  
4 East Market Street,  
Edinburgh.  
EH8 8BG

Send your queries to: [H&SCGrantsQueries@edinburgh.gov.uk](mailto:H&SCGrantsQueries@edinburgh.gov.uk)

