

ECHF AGM Meeting  
Date 31/08/21

Attendees: Stephanie-Anne Harris (ECHF), Katie Reid (ECHF), Suzanne Lowden (The Junction), Charlie Cumming (ELGT), Rachel Green (The Ripple), (PCHP), Maruska Greenwood (LGBTHealth), Marion Findlay (VE), Lesley Reid (NHS Lothian), Ruth (Care4carers), Helena Richards (Carrgom), Kelly Innis (Four Square), Biddy Kelly (Fresh Start), Jen Richards (BHealthyTogether), Magda Czarnecka (Feniks), Susan McMillan, Catriona Windle (HAR), Sandy Scotland, Brock Lueck (OPF), Emma Cromack (THA), Ian Brooke (EVOG)

Apologies:, Michele Keenan (Headway Group), Kirsty Frankland (Whale Arts), Moyra Burns (NHSLothian), Nancy Bryson (Space), Brenda Black (ECF), Liz Simpson (NHSLothian), Isabelle Coupland (Murrayfield Club), Georgia Artus (Vintage Vibes), Susan Paxton

### 1. **Welcome and Introductions - Cat**

Cat welcomed everyone to the meeting with special thanks to Sandy Scotland and Susan McMillan for joining us.

### 2. **Joint Needs Assessment - Susan McMillan**

<https://www.edinburghhsc.scot/the-ijb/jsna/>

- The Joint Needs Assessment is a way of understanding the population needs within Edinburgh and understanding what we can do to help them. The assessments are usually topic based with previous ones covering : Poverty, dementia and population demographics.
- Developed in partnership with City of Edinburgh Council, the Public Health team at NHS Lothian and the Local Intelligence Support Team (LIST) at Public Health Scotland.
- As the topics are on a rolling basis there were inquiries into how the topics were chosen.
- S-A has been in discussion with Irine Miguire about the creation of a group dedicated to Health and Inequalities.
- It was noted that the report should contain more opinions and statistics from ethnic minorities.

### 3. **AGM**

- Sandy Scotland (Independent Examiner) ran through the accounts from the period 2020-2021: <https://drive.google.com/file/d/1WylEhm7-EMNi0MC4OQyczThpZ-dGR4Yo/view?usp=sharing>
- He then highlighted the reserves, income and expenditure and where the ECHF grants came from, which is also acknowledged in the above report. He stated as far as he was concerned there were no issues with the accounts and all participating organisations and board members agreed.
- The Accounts were formally approved.
- Sandy was then re-elected as independent examiner for the Forum.
- S-A will send him three printed copies of the accounts to sign and keep on record.

### **Board**

- All board members were happy with the work of the forum in the previous year and all wished to continue their positions: Catriona Wild (Chair), Charlie Cumming (Treasurer), Maruska Greenwood (Trustee), Emma Cormac (Trustee) and Marion Findlay (Trustee) .
- The Board members were duly re-elected.

- As Emma is going on maternity leave, the forum has capacity to bring on another trustee. If anyone is interested please email [Katie@echf.org.uk](mailto:Katie@echf.org.uk) or [Stephanie-Anne@Echf.org.uk](mailto:Stephanie-Anne@Echf.org.uk).

#### **4. The Year Ahead**

##### **KR - evaluation Impact**

- Katie gave an update on the survey results for the forum, presented in a video format.
- The ongoing digital training led by Ross McCulloch from the Third Sector Lab is still going well. We are looking to decide what our next training will be and if anyone has any ideas please send Katie an email.
- The Outnav evaluation showcase event went well, and we are encouraging all organisations to get involved with outnav.
- Members were encouraged to engage with the current doodle poll to decide which days forum meetings should be held on.

##### **SAH - Updates**

- S-A encouraged all members to continue to engage with The Pact meetings, dates of which have now been released for the coming 3 months.

#### **5. AOBC**

- All members approved the minutes of the previous meeting.

#### **6. Date of next meeting(s) :**

- Tbc as a result of the doodle poll.